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memorandum

Office of the Director

To/MS: Diana Webb, POL, A100
From/MS: G. Peter Nanos, DIR, MS A100
Phone/Fax: 7-5101/Fax 7-2997
Symbol: DIR-04-314
Date: October 29, 2004
Subject: **Accept Recommendation to
Rescind LPRs**

Handwritten signature: D. Webb

I have reviewed your memorandum, "Recommendation to Rescind LPRs," and accept your recommendation to rescind 30 Laboratory Performance Requirements (LPRs) and two Administrative Requirements (ARs). The LPRs are obsolete, and relevant material has been incorporated into other documents. The ARs (dating from 1991) are obsolete, but may contain direction not yet incorporated into other documents. I also accept your recommendation to discontinue the LPR series.

Through this memorandum, I hereby rescind the following two ARs, effective 30 days from the date of this memorandum. I direct HSR Division to determine, within that 30 day period, whether the content of the ARs is needed, and if so, to move that content into another relevant document related to worker health and safety. If not, HSR does not need to take further action other than to notify the Policy Office.

AR 1-8 Working Alone
AR 15-1 Field Work

Through this memorandum, I hereby rescind the following 30 LPRs, effective immediately. The rescinded LPRs are considered null and void.

LPR210-01-00.1	Comprehensive Site and Facility Planning	LPR230-06-00.0	Maintenance Procedures and Documentation
LPR210-02-00.0	Define Work Within Facility	LPR230-07-00.0	Maintenance History
LPR210-03-00.0	Define the Facility	LPR230-08-00.0	Parts, Material, and Services
LPR210-04-00.0	Define Expectations	LPR230-09-00.0	Inventory and Categorization of Facilities
LPR210-05-00.0	Perform Vulnerability Analysis	LPR240-02-00.0	Managing Facility and Tenant Operations Limits and Configuration
LPR220-01-00.0	Managing Facility Projects	LPR250-01-00.0	Managing Facility Business
LPR220-02-00.0	Project Definition	LPR250-02-00.0	Facility Partnership Agreements
LPR220-03-00.0	Engineering Design	LPR270-01-00.0	Self-Assessment Activities
LPR220-04-00.0	Engineering Control for Project Execution	LPR280-01-00.0	Managing Facility Human Resources
LPR220-05-00.0	Project Execution	LPR280-02-00.0	Roles and Responsibilities for Managing Facilities
LPR220-06-00.1	Program and Project Management for the Acquisition of Capital Assets	LPR307-01-00.0	Performance Assurance
LPR230-01-00.0	Managing Facility Assets	LPR403-00-00.0	Emergency Management
LPR230-02-00.0	Facility Condition and Inspections	LPR404-00-00.2	Environmental Protection
LPR230-03-00.0	Maintenance Work Control	LPR405-00-00.0	Packaging and Transportation
LPR230-04-00.0	Conduct of Maintenance		
LPR230-05-00.0	Preventive Maintenance		

Diana Webb

Rescinding these 32 documents does not represent a substantive change in Laboratory requirements or direction, but is part of our continuing effort to streamline and simplify our policies and procedures.

Please post this information to be available to all Laboratory employees.

Cy: Carolyn Mangeng, ADTS, MS A104
Scott Gibbs, ADSFO, MS A110
Lee McAtee, HSR-DO, MS K491
DIR-04-314 File